

**MINUTES OF THE BOARD MEETING HELD ON**  
**Monday, January 13, 2014 – 7:30 P.M.**  
**Twin Valley South – Media Center**  
**Organizational and Regular Board Meeting**  
*Traditional Values...Terrific Kids*

Prior to the start of the Organizational and Regular Board Meeting, Mr. Jason DeLong, Mr. W. Sean Maggard, and Mr. Michael Randolph were sworn into office by Treasurer, Rachel Tait.

The Twin Valley Board of Education met in organizational session and transitioned into regular session on Monday, January 13, 2014 in the Twin Valley South School in West Alexandria, Ohio. The time of the meeting was 7:30 P.M.

**I. OPENING**

**A. Call to Order**

President Pro Tem Maggard called the meeting to order.

**B. Roll Call**

Members present and answering roll call were: Mr. Tim Beneke, Mr. Jason DeLong, Mr. Michael Randolph, Mr. James Pemberton, and Mr. Sean Maggard.

**C. Pledge of Allegiance**

Mr. Maggard led the Pledge of Allegiance.

**D. Invocation**

Mr. Pemberton led the invocation.

**E. District Mission Statement**

Mr. Maggard read the District Mission Statement.

**F. Adoption of the Agenda**

Resolution 01.14 Motion was made by Mr. Pemberton, seconded by Mr. Beneke, to approve the January 13, 2014 Organizational Board Meeting Agenda.

Roll Call:

Yes: All

No: None

President Pro Tem Maggard declared the motion carried 5-0.

**II. NEW BUSINESS**

**A. Nomination(s)/Election for President of the Board**

Resolution 02.14 Motion was made by Mr. Pemberton, seconded by Mr. DeLong to nominate Sean Maggard for the office of President of the Board of Education for the Twin Valley Community Local School District.

Roll Call:

Yes: Mr. Beneke, Mr. DeLong, Mr. Randolph, Mr. Pemberton.

No: None

Abstained: Mr. Maggard

President Pro Tem Maggard declared the motion carried 4-0-1.

Oath of office administered to President by Treasurer, Rachel Tait.

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B. Nomination(s)/Elections for Vice President of the Board

Resolution 03.14 Motion was made by Mr. Beneke, seconded by Mr. Randolph to nominate Jim Pemberton for the office of Vice President of the Board of Education for the Twin Valley Community Local School District.

Roll Call:

Yes: Mr. Beneke, Mr. DeLong, Mr. Maggard, Mr. Randolph.

No: None

Abstained: Mr. Pemberton

President Maggard declared the motion carried 4-0-1.

Oath of office administered to Vice President by Treasurer, Rachel Tait.

**III. ADOPTION OF CONSENT CALENDAR – ADMINISTRATIVE**

Resolution 04.14 Motion was made by Mr. Beneke, seconded by Mr. Pemberton that Consent Calendar - Administrative –Item C through Item T be approved.

Roll Call:

Yes: All

No: None

President Maggard declared the motion carried 5-0.

- C. Established regular meeting schedule for 2014 as the fourth Monday of each Month at 6:30 pm in the TVS Media Center.
- D. Work session board meetings prior to regular board meetings will be on an as needed basis.
- E. Established rate of Board Member Compensation at \$80.00 per meeting for each Board Member for each meeting of 2014, not to exceed 18 meetings in a calendar year.
- F. Set the Service Fund of \$3,000 for Fiscal 2014.
- G. Approved membership in the Ohio School Boards Association for 2014. The total cost is \$3,704. This includes receiving the School Management News and the OSBA Briefcase.
- H. Set the Bond for Treasurer at \$50,000 effective from the Organizational Meeting in 2014 to the Organizational Meeting in 2015 (Cincinnati Insurance).
- I. Set the Faithful Performance Bond for 2014 with Westfield Insurance Company in the amount of \$10,000 per person for the Board, Administrators, and Athletic Director.
- J. Set the 2014 rate of reimbursement for mileage at the IRS rate (presently .56 cents) per mile for school district business.
- K. Designated The Register Herald as official newspaper of the District.
- L. Appointed legal counsel for calendar 2014 in accordance with the Ohio Revised Code 3313.203 and 3313.47 as follows:

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- a) Cooper, Gentile, Washington & Meyer
  - b) Peck, Shaffer, & Williams
  - c) Pickrel, Schaeffer, and Ebeling
- M. Appointed the Superintendent as 2014 Purchasing Agent for the District.
- N. Appointed Dr. Clinton A. Moore as 2014 Title IX Compliance Officer.
- O. Appointed Mr. Tim Beneke 2014 Legislative Liaison.
- P. Appointed Mr. Jason DeLong 2014 Student Achievement Liaison.
- Q. Appointed Mr. Mike Randolph 2014 District Athletic Council Liaison.
- R. Approved Participation in Federal Programs as applicable for 2014.
- S. Approved standing authorizations for the Superintendent:
- a) To employ temporary personnel and accept resignations
  - b) To enter into contractual agreements for services as needed in emergency situations
  - c) To approve applications for professional meetings which conform to established Board Policies and are within appropriations for such activities
  - d) To apply for grants as available
  - e) To be Board's designee for appeals of student suspensions
- T. Authorized the Board President to waive the reading of the minutes of the previous meeting, providing they have been submitted in advance.

**IV. ADOPTION OF CONSENT CALENDAR – FINANCIAL**

Resolution 05.14 Motion was made by Mr. Beneke, seconded by Mr. Pemberton, to approve item U.

Roll Call:

Yes: All

No: None

President Maggard declared the motion carried 5-0.

- U. Approved the following standing authorizations for the Treasurer:
- a) To request advances of Tax Settlements
  - b) To invest inactive funds
  - c) To pay all bills, provided that funds are available
  - d) To modify appropriations throughout the year with increasing total fund appropriations
  - e) To advance cash from fund-to-fund to alleviate cash flow difficulties
  - f) To issue blanket purchase orders
  - g) To borrow money, if necessary, for payroll purposes

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**I. OPENING: Regular Meeting**

A. Adoption of the Agenda

Resolution 06.14 Motion was made by Mr. Randolph, seconded by Mr. DeLong, to approve the January 13, 2014 Regular Board Meeting agenda.

Roll Call:

Yes: All

No: None.

President Maggard declared the motion carried 5-0.

**II. APPROVAL OF MINUTES:**

Resolution 07.14 Motion was made by Mr. Pemberton, seconded by Mr. Beneke, that the Minutes of the December 16, 2013 Regular Board meeting be approved.

Roll Call:

Yes: Mr. Beneke, Mr. Pemberton, Mr. Randolph, Mr. Maggard

No: None

Abstained: Mr. DeLong

President Maggard declared the motion carried 4-0-1.

**III. RECOGNITION OF PUBLIC – AGENDA ITEMS ONLY:**

None.

**IV. ADMINISTRATIVE REPORTS**

Mrs. Kathy Poor – Director of Food Service – Mrs. Poor provided her report.

Mr. Lee Myers – Maintenance/Transportation Supervisor – Mr. Myers provided his report.

**V. BOARD MEMBER COMMENTS**

Mr. Beneke welcomed Ms. Holly back. He also welcomed the two new Board Members.

Mr. Randolph thanked the Board, Dr. Moore and Mrs. Tait for helping the two new Board Members transition into their new positions.

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**VI. DISCUSSION/INFORMATION ITEMS**

- A. Board Member Recognition Month – Dr. Moore recognized the Board Members for their service.
- B. OSBA Policy Revisions: First Reading – Dr. Moore provided an overview of proposed policy revisions.

- DID, Inventories
  - EEA, Student Transportation Services
  - EEAA, Eligibility Zones for Pupil Transportation
  - EEAC, School Bus Safety Program
  - EEACD/EEACD-R, Drug Testing for District Personnel Required to Hold a CDL
  - JECBA, Admission of Exchange Students
  - JECBB (Version 2), Admission of Interdistrict Transfer Students
  - JO/JO-R/JO-E, Student Records

- C. 2014 – 2015 District Calendar

Resolution 08.14 Motion was made by Mr. Maggard, seconded by Mr. Pemberton, to approve Plan B Calendar with striking the makeup days section.

Roll Call:

Yes: All

No: None

President Maggard declared the motion carried 5-0.

- D. Calamity Days and Potential Make-up Days

Resolution 09.14 Motion was made by Mr. Pemberton, seconded by Mr. Randolph, to use January 20, 2014, February 17, 2014, and May 29, 2014 as make-up days for the school calendar.

Roll Call:

Yes: All

No: None

President Maggard declared the motion carried 5-0.

- E. Student Enrollment for the 2013-2014 School Year – Dr. Moore shared that enrollment dropped by 42 students from last year.
- F. Stop signs on 100 Education Drive – Dr. Moore mentioned reviewing stop signs on 100 Education Drive.

**VII. BOARD MEMBER REPORTS (As requested)**

Mr. Beneke, Legislative Liaison – None

Mr. DeLong, Student Achievement Liaison – None

Mr. Randolph, District Athletic Council Liaison - None

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**VIII. TREASURER'S REPORT**

Resolution 10.14 Motion was made by Mr. Pemberton, seconded by Mr. Beneke to approve items A through D.

Roll Call:

Yes: All

No: None

President Maggard declared the motion carried 5-0.

A. Financial Reports

The Board approved the Financial Reports as submitted.

B. Payment of Bills

The Board approved payment of bills as submitted.

C. Then and Now

The Board approved purchase order to Aramark for \$20,237.24 with funds available November 21, 2013 (then) and now.

D. Budget Report Exemption

The Preble County Auditor has exempted all school districts in Preble County from filing a budget report (reference ORC 5705.281). The Treasurer will present all required documents to the Auditor and the Preble County Budget Commission for review in lieu of a budget report including the Twin Valley Community Local School District's Five-year Forecast, cash balances as of December 2013, and the debt schedule.

**IX. NEW BUSINESS:**

Resolution 11.14 Motion was made by Mr. Beneke, seconded by Mr. Randolph to approve Agenda Item A through Item C.

Roll Call:

Yes: All

No: None

President Maggard declared the motion carried 5-0.

A. Treasurers Seminar

The Board approved the attendance of Rachel Tait at the OASBO Treasurers Seminar in Columbus, OH, January 28 – January 29, 2014.

B. OASBO Annual Workshop

The Board approved the attendance of Rachel Tait attend the OASBO Annual Workshop in Columbus, OH, April 8 – April 11, 2014.

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C. Revised Duty Calendars

The Board approved the 2013 – 2014 school year revised staff duty calendars. [EXHIBIT A]

**X. RECOGNITION OF PUBLIC – PUBLIC COMMENTS**

Mrs. Kathy Landwehr said the band has a solo & ensemble competition February 1, 2014. Dustin Corwin was selected for Second District Honors Band. Mrs. Landwehr and Mr. Baker met with a company to look at new band uniforms.

**XI. ADJOURNMENT**

Resolution 12.14 Motion was made by Mr. Beneke, seconded by Mr. DeLong that the meeting be adjourned. Meeting adjourned at 8:44 P.M.

Roll Call:

Yes: All.

No: None.

President Maggard declared the motion carried 5-0.

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President

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Attest: Treasurer

Next Regular Board Meeting is February 24, 2014 at 6:30 in the TVS Media Center.